

**WESTCHESTER BUSINESS IMPROVEMENT ASSOCIATION /
WESTCHESTER TOWN CENTER BID
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, November 17, 2016
Meeting Location: Conference Room
8929 S. Sepulveda Boulevard #130
Westchester, CA 90045**

In attendance: Board Members – Dial, Ruhlen, Payne, Davis, Lemmon, Locke, Saab

Staff – Duckworth

Guest: Steve Rhodes, Kwon Villery, D. Matthews (LAPD), Stephanie Davis, Anna Kozma, Omar Pulido, Wesley McCoy

Meeting called to order at 10:05 AM by Acting President John Ruhlen.

1. CALL TO ORDER -- Karen Dial, President 10:00 AM

2. PUBLIC COMMENTS This opportunity is reserved for any public comments to the Board pursuant to the Brown Act with the understanding that no action may be taken, nor discussion conducted on un-agendized subjects. It is the Board's policy that persons in the audience may address the Board in connection with any particular agenda item during the public comment period. As provided by the Brown Act, each individual's speaking time shall be limited to three minutes. Anyone desiring to speak during the public comment period must complete a speaker card and submit it to the Chair prior to the start of the meeting.

A. Comments from LAPD SLO

LAPD SLO Kwon Villery addressed the Board and described current crime trends in the district as well as actions that LAPD was taking in response. He also described LAPD's toy giveaway project for needy children at Christmas. The Board and Villery engaged in an open discussion.

3. APPROVAL OF MINUTES – September 22, May 19, and April 21, 2016

After discussion, Motion Davis 2nd Ruhlen: "The WBIA Board of Directors hereby approves the Meeting Minutes of September 22, May 19, and April 21, 2016 as presented." Unanimously approved.

4. FINANCIAL REPORT – Defer to next meeting.

5. BUSINESS ITEMS

A. Report from CD11 re Manchester Square Homeless Issues & Construction Schedule
- Omar Pulido, LAX Liaison in CD11

Omar Pulido of CD11 provided an overview of development plans for the future of the Manchester Square area and efforts underway to manage the homeless issues which are prevalent at that site. Approximately 150-200 homeless are currently encamped at the site. Construction at that location of the new consolidated rental car facility is scheduled to commence in January 2018. The City goal is to bring about the transition with the least amount of homeless displacement, which means that focused solutions need to be applied.

The Board had an extended discussion about the issue. No action was taken.

- B. Report from CD11 re Revised On-Street Parking Restrictions
- Anna Kozma, Westchester Deputy in CD11

Anna Kozma, Westchester Field Deputy of CD11 described efforts that the Council Office was undertaking to address homeless issue in the district. Councilman Bonin is a leading advocate for developing housing facilities for the homeless. There is a potential for using the abandoned firehouse on Manchester as either a site for new construction of homeless housing or a source of revenue for such construction elsewhere. Councilman Bonin is also advocating for overnight camping use for parking lots at churches, parks, and other places.

The Board Members and Anna Kozma engaged in a general discussion of homeless issues. No action was taken.

- C. Recommendation for Establishment of “No Overnight Parking” Zone on Sepulveda Between 92nd and Manchester
- MyDOT Service Request #69317 (Oct 27, 2016)

The Executive Director reported on the requested establishment of a “No Overnight Parking” zone along Sepulveda between 92nd Street and Manchester Avenue.

After discussion, Motion Lemmon 2nd Ruhlen: “The WBIA Board of Directors hereby endorses the creation of the requested restricted parking zone.” Unanimously approved.

- D. Consideration, Possible Modification, & Approval of Proposed Annual Planning Report as Required by City of Los Angeles

The Executive Director presented the proposed Annual Planning Report as developed pursuant to City guidelines.

After discussion, Motion Locke 2nd Davis: “The WBIA Board of Directors hereby approves the proposed Annual Planning Report as presented and authorizes the Executive Director to submit to the City.” Unanimously approved.

- E. December Holiday Get Together with WSIA
- Wednesday, November 30, 2016 at 6:00 PM at Truxton’s / ***Note Time***
- F. Review / Approval of “Test” Installation(s) for “Tree Well Pebbles”

Board Members and Executive Director toured 87th Street “test” tree well installations.

- 6. REPORT FROM EXECUTIVE DIRECTOR
 - All Precision Concrete Cutting Work has been completed
 - Update re: Sunday Westchester Farmer’s Market in Triangle Area

7. BOARD MEMBER COMMENTS


Board President Karen Dial presented her plans to create a bookstore on 87th St. The Board praised the plans and high quality design reflected in drawings.

8. NEXT MEETING – January 19, 2017

- 9. ADJOURNMENT 12:00 PM

Meeting adjourned at 12:00 PM

Reviewed and Approved
By The Westchester
Business Improvement Association
Board of Directors on 1-19-17


John Euhlen
Board Secretary

**WESTCHESTER BUSINESS IMPROVEMENT ASSOCIATION /
WESTCHESTER TOWN CENTER BID
BOARD OF DIRECTORS MEETING**

ATTENDANCE SIGN-IN SHEET

DATE: November 17, 2016

Meeting Location:
8929 S. Sepulveda #130
Main Conference Room
Westchester, CA 90045

Karen Dial, President KD

John Ruhlen, Secretary JR

Miki Payne, Treasurer MP

Jack Davis, Board Member JD

Heather Lemmon, Board Member HL

Christopher H. Locke, Board Member CHL

Lara Saab, Board Member LS

Don Duckworth, Executive Director DD

Guests:	Tel.	E-Mail
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